**JAPN1088 Japanese language I (Part 1)**
First semester of 2023-24

**Registration Issue**

✳ This introductory course is designed for complete beginners in the study of the Japanese language who intend to major or minor in Japanese Studies. If you are not a complete beginner, please register for the appropriate placement test. The placement test registration details will be available in the SMLC News & Events around mid-August. You may also refer to appendix-1 below to consider if this course is suitable for you or not. After you are approved for this course, you must complete an online survey about your learning background of the language which will be sent to you.  Failing to submit the survey might lead to your approval being revoked.

✳ You must attend all the classes from the first week whether you are not yet approved and in pending or not as long as you wish to take this course or whether you may add/drop courses till the end of add/drop period (4 PM, September 14).

✳ **Please note that we will not be able to reply to** any individual inquiry about your application result, the status of the application process, the reason for disapproval, or appeal for reconsideration after being disapproved.  However, until the add/drop period ends, the possibility of being approved by keeping on re-applying remains although there is no guarantee of approval.

✳ **Major in Japanese Studies or Minor in Japanese Language**:
This course is for students who are determined and have a practical and realistic academic plan to complete a major or minor in Japanese Studies. Year 2 students must declare their major/minor before the course application. Students are strongly encouraged to enroll in all pre-requisite courses for the Major in Japanese Studies or Minor in Japanese Language. Also, a change of status (such as the declaration of major/minor or previous study record of the language) in the application after approval might lead to revocation of approval.

✳ **Change of Grammar Class (Lecture) subclass registration:**
The change of Grammar subclass can be done only by dropping the current class registration and re-applying for the subclass you wish to change to during add/drop period (even if it is due to a time clash with another course). Once registered, you must always attend the subclass you originally registered. Attendance in other subclasses shall not be counted nor permitted. Whether the new application will be successful or not is NOT guaranteed.

✳ **Late drop after add/drop period:**
The course DOES NOT SUPPORT "Late Drop" of the course after add/drop period. Please make a careful decision as to whether or not you can make a commitment to the course before the end of add/drop period (4 PM, September 14).

✳ **Skill Class (Tutorial) registration**
JAPN1088 also provides students with one Skill class in addition to two Grammar classes per week. Please select one Skill class from the following eleven subgroups and sign up for the subgroup on Portal once your registration is approved.  Please be reminded that you must attend the Grammar classes from the first week of the semester and the Skill class from the second week of the semester i.e., September 4.

1) Skill Class Registration Period
Please follow the path below and sign-up for the Skill subgroup from **9 AM, September 1 to 4 PM, September 14**. The Skill Class registration is on **a first-come-first-served basis.** If you are able to choose a Skill Class subclass, you are successfully registered for the Skill Class subclass. Any acknowledgment of Skill Class registration will not be sent.

Login in Portal → click 'My eLearning' → Tutorial Sign-up → Click the 'Register' hyperlink and access to choose tutorial groups.

2) Subclass Alphabetical Code
   Note that the subgroup that you choose for the Grammar Class (A, B, C, D or E) and the Skill Class (A, B, C, D, E, F, G, H, I or J) do not have to be in the same alphabetical code.

3) Change of Skill class subclass
   If students wish to amend a selected Skill Class subclass after the Skill Class registration period (August 31 – September 14) due to a time clash with another course, the students must inform both the teachers of the original and new subclasses by email with an attachment of screenshotted SIS timetable by 23:59, September 15. Students would receive further instruction then.

4) Skill Class Subclass Timetable
   The timeslots of Skill Class subclasses are planned as the table below but are subject to change. Please check it on Portal again when it becomes close to the Skill class registration period.

**Skill Class Subclasses**

| Class | Day | Time |
|---|---|---|
| Skill A (001) | MON | 12:30 – 14:20 |
| Skill B (002) | MON | 14:30 – 16:20 |
| Skill C (003) | MON | 15:30 – 17:20 |
| Skill D (004) | TUE | 10:30 – 12:20 |
| Skill E (005) | TUE | 15:30 – 17:20 |
| Skill F (006) | THU | 10:30 – 12:20 |
| Skill G (007) | THU | 12:30 – 14:20 |
| Skill H (008) | THU | 14:30 – 16:20 |
| Skill I (009) | THU | 15:30 – 17:20 |
| Skill J (010) | FRI | 12:30 – 14:20 |
| Skill K (011) | THU | 11:30 – 13:20 |

5) Skill Class Venue
   You may check the venue when you register on Portal.  Otherwise, please check the timetable posted on the notice board on 5/F Run Run Shaw Tower before going to the first class.

Appendix-1
**JAPN1088** For complete beginners
・ Cover textbook: Minna no Nihhongo (大家的日本語：初級 1): Chapters 1-10
・ A list of levels of the Japanese core language courses is posted on the online registration for placement test.  If you have prior knowledge of Japanese language, please check which course is suitable for you before signing up the test.